

CARVER COUNTY
historical society

2011 Annual Report





The Carver County Historical Society is a private not for profit 501(C) 3 organization serving the residents of Carver County and beyond. We are located across the street from Bay View Elementary School in downtown Waconia. We have four affiliate groups; Chaska Historical Society, Chanhassen Historical Society, Willkommen Heritage and Preservation society of Norwood Young America and the Watertown Historical Society.

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Wow! What a year for the Carver County Historical Society.

It is amazing to me how time flies by so quickly. As your President for the past two years, I have seen tremendous growth at the CCHS. I would like to first thank the Board of Directors whom are leaving for their tremendous contributions through the years, and their guidance as I was learning all that one needs to as your President. Mike Fahey, Doug Hoese and Mary Booth have been inspirational to the CCHS and their knowledge and expertise will be missed. Fortunately, in our great county we have citizens willing to step up and be part of the Board of Directors. It is a great testament to our community that so many care about the history of Carver County.

Thanks to the many grants and the Grivelli bequest, the CCHS has been able to maintain a sound financial base while continuing to be fiscally responsive to the community. The Executive Board, especially our Treasurer, has been superior in their decision making. The County Liaison, Randy Maluchnik, has always been a strong advocate of what we do and his guidance has been greatly appreciated by myself and the staff at the CCHS.

Our Executive Director, Wendy Petersen Biorn, continues to exceed all expectations. Along with the CCHS staff, I can assure you that the organization is in very capable hands. The education programs continue to excite students thanks to our Education Coordinator, Heidi Gould. Our library is very busy thanks to Marlene Magnuson and as our "jack of all trades" Linda Nelson is welcoming and very organized. We welcome our new Curator Eve Weipert, who comes to us from Michigan. She has given us some new ideas and fits right in as part of our team.

I also want to thank all the volunteers that do so very much for the CCHS. There are too many to name but be assured you are appreciated. One volunteer in particular should be mentioned, Rocky Bye. Rocky volunteered 1078 hours, which averages close to 21 hours per week.

We welcomed two new affiliate groups to the CCHS in 2011: Norwood Young America and Watertown. The collaboration between our affiliates and the CCHS open exciting possibilities as we continue to grow. We also joined forces with the Arts Consortium of Carver County in 2011.

Lastly, I want to thank Larry Hutchings for all that he has done for the CCHS. He will be missed and we wish him well in his new endeavors.

Thank you so very much for allowing me to act as your President. I look forward to continuing to be part of the board and supporting the incoming President.

John B. Varone

Confucius said, "A journey of a thousand miles begins with a single step." Journeys all start with a single step. What can make the journey easier is making the trip with a group of friends who share common interests. The road the CCHS follows each year starts with the single step of the Annual Meeting. This meeting allows members to share their interests, concerns and what they would like to see accomplished during the coming year. The path taken during 2011 was constructed during last year's Annual Meeting and the subsequent Board of Director's meeting in February. But like any journey, distractions and the unforeseen alter the designated pathway.

2011 ended my fifth year at the CCHS. As usual, we saw our fare share of distractions that altered our path. The largest of which was Curator Larry Hutchings leaving. Larry left us, the end of November, to pursue contracting/consulting work full time. As he told me, he would have an extra 15 hours a week because of not having to commute from Minneapolis. While we will miss him greatly, we wish him only the very best.

As each door shuts, another one opens to present new opportunities. In this case, Eve Weipert walked through the door and quickly integrated with the rest of our team. Eve's gentle personality and extensive curatorial knowledge base have already proven their value.

We lost three long term board members at the end of 2011. Doug Hoese and Mike Fahey both retired from the board after nine years of service. Our bi-laws state that board members can only serve three, three year terms. At that point, they must take a year off. Mary Booth served a total of just over six years.

We would like to welcome attorney Lynette Bledsaw to the board. She was appointed to fill the vacated position of Kari Myrold whom resigned after receiving a job promotion.

In December, I received my Masters of Public and Nonprofit Administration degree from Metropolitan State University. The degree may be one of the most significant things I have done for myself. The doors opened to reveal a way of viewing things from a new prospective. For example, social media is quickly becoming moderm operandi for many organizations. For those of us over 50, we can't image FaceBook taking the place of a phone call, but for those under 40 it has. If I could only get my kids to call me instead of texting, but that is a different matter.

The road the CCHS takes is defined by our members. The Board of Directors is your voice. It will continue to be our focus to be fiscally responsible while focusing on the CCHS mission, *Collecting, Preserving and Interpreting the History of Carver County*. Thank you for your support.

Wendy Petersen Biorn

Curator's Report

I started here the second week of December and have been in a constant state of motion since. Staff, volunteers and others have been very kind and generous in helping me get up to speed on the many projects that the organization is undertaking.

Progress continues on completing the Veterans Gallery. Work is winding down on the construction of mannequins and the interactives are being finalized. I have my list of things to complete and am working on getting the items checked off.

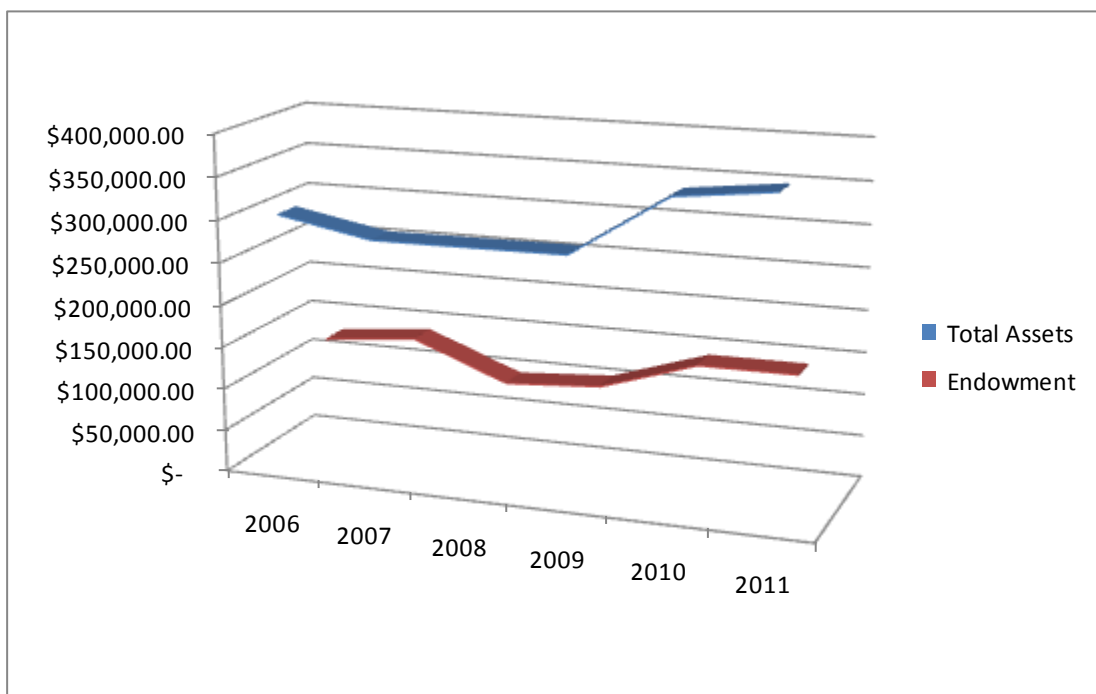
Much of the first month was spent sending out paperwork and clearing donations out of the office. I want to thank our donors for thinking of the museum as a resource to preserve the county history. I am looking forward to meeting our affiliate organizations and working with them to tell history with objects and archival material.

We received a legacy grant which is allowing us to rehouse the photograph collection. Lindsay Marshall and Heidi Gould are putting all our images onto archival backing boards and putting them in acid free plastic sleeves. This will protect them from damage. Once this is done they will be updating the locations as we have new boxes and shelves to store them. It is interesting working with them and learning some of the long time names in Carver County. This grant is our first dealing with the photo collection. Future plans are to scan all the images and make them available to the public through our computer system.

I am happy to be here and am looking forward to meeting our members and becoming a part of Carver County.

Eve Weipert

	2006	2007	2008	2009	2010	2011
Total Assets	\$ 303,913.00	\$ 282,900.00	\$ 283,728.00	\$ 284,636.00	\$ 357,822.00	\$ 370,726.00
Endowment	\$ 126,005.00	\$ 137,205.00	\$ 93,914.00	\$ 101,729.00	\$ 138,713.00	\$ 139,223.00



Researcher's Report

The research library has had a great year. We continue to serve researchers from all over the world. Family History research seems to be the most common request.

Our capable Library employees have indexed and entered over 310,000 items in our database. ***They have now completed the indexing of all the Carver County newspapers with the exception of the current issues.*** At the present time they are indexing the Lester Prairie-Winsted Herald Journal.

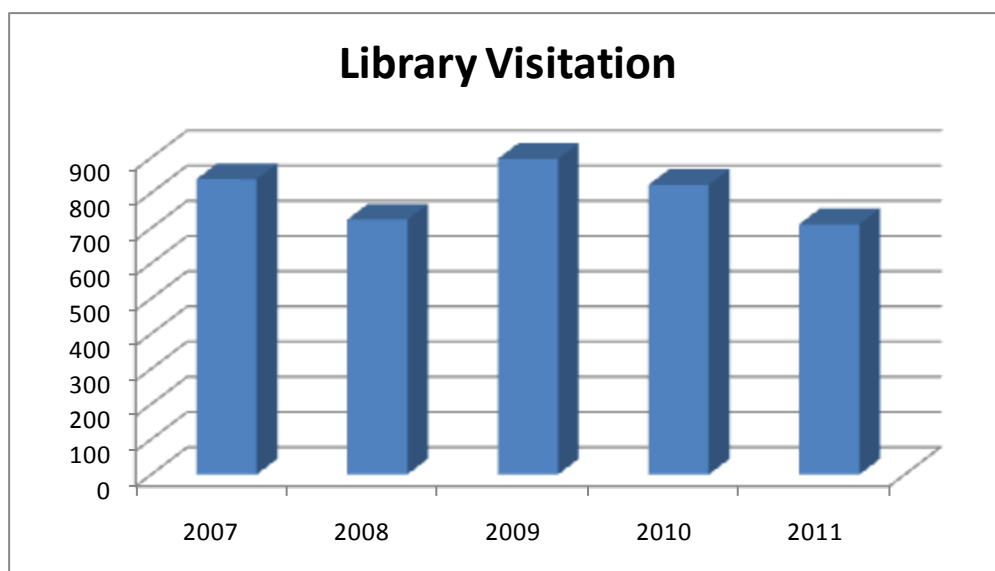
With the acquisition of our new Scan Pro 2000 we have the capability to email research requests to individuals all over the world. A bequest from the Leona Grivelli Estate enabled us to purchase the microfilm scanner/printer.

We have added three more index file cabinets built (in our shop) by Wayne "Rocky" Bye, one of our formidable volunteers.

Several new family histories, church records and community histories have been added to our research library collection.

Our monthly Genealogy Gatherings continue to grow in membership. We meet on the 2nd Saturday afternoon from October through April and from May through September, the 2nd Tuesday evening of each month. Our focus at these gatherings is to share and help individuals working on their Family History research. It is offered to anyone who wishes to attend, at no charge.

Marlene Magnuson



The new year started with prepping for yearly taxes. It's always fun gathering the papers necessary to get the 990 taxes ready. The 990 form is a long process, so it is best to start early in the year. In January, the Minnesota sales tax needs to be paid, the insurance policies need reviewing, the Federal & State Labor Law posters need updating, and last year's files need to be cleared out in preparation for the new year. In February, the PERA Exclusion report & the MCIT Payroll report is due; in March, the MCIT EDP listing report; and in April, the MCIT Risk Assessment reports are due.

The gift shop has added more new items, including *Barns of Carver County* Bookmarks and 2012 Calendars by Ruth Tremblay, *Hamburg* by Darlene Fasching, *Images of America – Carver County* by Ruth Tremblay and Lois Schulstad, *Mayer 1986 – 25 years – 2011* by the City of Mayer and *Every Hill has a Story – Ancient Artifacts of Minnesota* by Lynn Kolstad. I counted for year end inventory to match the report and for possible re-orders. With our gift shop items on our website, we see more and more people using PayPal & Razoo to either purchase items, or send in donations to our annual fund and endowment fund. Once again, we participated in the Give to the Max Day on November 16th.

The member renewal coupon was redesigned to include a spot for an endowment fund donation, emailing the newsletter or providing a Snowbird address. Thanks board member Dan Lund for the idea!! When members renew, they receive a membership card that includes a 10% discount in our gift shop and the option to become members for free to the Arts Consortium of Carver County. We sent welcome back letters out to inactivate members to remind them how important it is to belong to a Historical Society and the benefits we provide. Several have re-joined the Society. Thank you and welcome back!!!

I met with David Porath (our Board Treasurer) & Wendy once a week to create a Document Destruction and Records Retention policy. It will be nice to have this in place, as we have a lot of files to go through in our back room. We also wrote and implemented an Accounting Policies and Procedure Manual. How exciting to have both in place. Thanks David for coming out every week to meet with us. Much appreciated!!

The Annual Fund Appeal letter was sent out in November. So far we have received \$4300, plus \$530.00 for our Endowment Fund. We really appreciate your donations. Thank you all who contributed!!

In 2011, we added 44 new members in addition to 5 Chaska members and 22 Watertown members, 13 Chanhassen and 47 Norwood Young America members. Welcome!! Membership base is up to 744 in 2011. Membership records are checked monthly for renewals, change of address, snowbird addresses, and for updating dues. Members receive 3 notices of late status regarding dues and monthly reports help track past due accounts.

Once again in May, Young America Corp. donated office supplies to us. Thanks again Janet Fahey!! It was fun. I also met with a representative from Office Depot in December regarding our contract with them and the benefits they offer.

I attended more functions at work this past year as my health has improved from the year before. I was able to: volunteer at the Carver County Fair, attended the All Member picnic and work at the Nickel Dickle Day. We had a booth this year at Nickel Dickle Day which gave us a lot of public exposure to who we are and what we have to offer.

A year end highlight was attending Wendy's graduation ceremony and watching her receive her Master's degree in Public and Nonprofit Administration. Congrats! We are all proud of your achievement.

Last year was very productive and successful, so looking forward to another banner year in 2012.

Linda Nelson

We have had a number of traveling exhibits in 2011, including: *Journey Stories*, the Minnesota Historical Society's *Minnesota Homefront World War II*, and helping the Willkommen Heritage and Preservation Society of Norwood Young America with *New Harmonies*. For *New Harmonies*, I designed and hosted a week long music based summer camp for kids at Baylor Regional Park. In February 2012, we will host the exhibit *Why Treaties Matter: Self-Government in the Dakota and Ojibwe Nations*, a collaboration between the Minnesota Indian Affairs Council (MIAC), the Minnesota Humanities Center, and the Smithsonian Institution's National Museum of the American Indian, who helped design the layout and do filming. Content and ownership belong with the MIAC and Humanities Center.

I am still busy with school groups, though not the same groups and programs as last year (many teachers book every other year). A new series of military history programs was introduced, based on the Veteran's gallery. I also recently submitted an Institute of Museum and Library Science grant to create a new series of programs on more recent history, from the 1920's and later.

I have presented one to two Senior programs each month which have been well-received. These programs have covered the whole spectrum of programs offered by the CCHS. Both the Lighthouse of Waconia and Good Samaritan/Westview Acres have become business members of the CCHS and book a program a month including Board member Joyce Hinderks' Civil War program.

In early February, I will mail out a Family Events 2012 brochure listing all the family days, family day trips, and summer camps offered throughout 2012 by the CCHS. It will go out to all 250+ names on the Family Mailing List, composed of families who have come to or registered for any CCHS event in the past. About 500 brochures will be given away at the Hooked on Books event hosted by the Carver County Library. Extras will be available at the museum for any who wishes a copy.

There is still some trouble getting volunteers to help out with events for kids, such as school group visits. Thank you to all those who have helped in the past. The last 3 months of 2011 saw an influx of applications, leading to at least 4 new volunteers with a wide range of education and experience, from history degrees to business analysts, from PhD's to current high school and undergrad students. Volunteers, you allow us to keep our high standard of excellence with your time and skills. We sincerely thank you.

Heidi Gould, Education and Volunteer Coordinator

Statement of Financial Position - unaudited

	<u>Dec 31, 11</u>	<u>Dec 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
Current Assets				
Checking/Savings				
100 · Klein Bank	91,342.88	79,154.90	12,187.98	15.4%
101 · Building Fund	7,918.28	7,915.38	2.90	0.04%
10100 · Petty Cash	30.00	30.00	0.00	0.0%
102 · Museum Collection Fund	3,059.27	3,032.53	26.74	0.88%
103 · Schultz Fund	7,158.07	7,155.40	2.67	0.04%
10470 · Schultz CD	76,383.30	76,383.30	0.00	0.0%
10820 · Museum CD #44751	9,829.56	9,829.56	0.00	0.0%
10822 · Museum CD #7711148	11,466.14	11,466.14	0.00	0.0%
Total Checking/Savings	<u>207,187.50</u>	<u>194,967.21</u>	<u>12,220.29</u>	<u>6.27%</u>
Other Current Assets				
12100 · Inventory Asset	130.96	130.96	0.00	0.0%
Total Other Current Assets	<u>130.96</u>	<u>130.96</u>	<u>0.00</u>	<u>0.0%</u>
Total Current Assets	<u>207,318.46</u>	<u>195,098.17</u>	<u>12,220.29</u>	<u>6.26%</u>
Fixed Assets				
15000 · Furniture and Equipment				
15001 · ScanPro2000	10,604.34	10,604.34	0.00	0.0%
15000 · Furniture and Equipment - Other	43,202.17	43,202.17	0.00	0.0%
Total 15000 · Furniture and Equipment	<u>53,806.51</u>	<u>53,806.51</u>	<u>0.00</u>	<u>0.0%</u>
15050 · Exhibits	19,789.50	19,789.50	0.00	0.0%
15900 · Leasehold Improvements	21,018.26	21,018.26	0.00	0.0%
17100 · Accumulated Depreciation	-70,603.00	-70,603.00	0.00	0.0%
Total Fixed Assets	<u>24,011.27</u>	<u>24,011.27</u>	<u>0.00</u>	<u>0.0%</u>
Other Assets				
10110 · PayPal	-0.16	-0.16	0.00	0.0%
10900 · Endowment Fund Investment	139,223.00	138,713.00	510.00	0.37%
Total Other Assets	<u>139,222.84</u>	<u>138,712.84</u>	<u>510.00</u>	<u>0.37%</u>
	<u>370,552.57</u>	<u>357,822.28</u>	<u>12,730.29</u>	<u>3.56%</u>
Liabilities				
Current Liabilities				
Other Current Liabilities				
24100 · Accrued Leave and Payroll	4,272.95	4,391.82	-118.87	-2.71%
25500 · Sales Tax Payable	181.56	104.87	76.69	73.13%
Total Other Current Liabilities	<u>4,454.51</u>	<u>4,496.69</u>	<u>-42.18</u>	<u>-0.94%</u>
Total Current Liabilities	<u>4,454.51</u>	<u>4,496.69</u>	<u>-42.18</u>	<u>-0.94%</u>
Total Liabilities	<u>4,454.51</u>	<u>4,496.69</u>	<u>-42.18</u>	<u>-0.94%</u>
Equity				
30000 · Opening Bal Equity	0.40	0.40	0.00	0.0%
31300 · Perm. Restricted Net Assets	93,914.00	93,914.00	0.00	0.0%
31500 · Temp. Restricted Net Assets	107,658.17	107,658.17	0.00	0.0%
32000 · Unrestricted Net Assets	190,217.62	117,521.18	72,696.44	61.86%
45200 · Unrealized Loss on Investments	-38,464.60	-38,464.60	0.00	0.0%
Net Income	<u>12,772.47</u>	<u>72,696.44</u>	<u>-59,923.97</u>	<u>-82.43%</u>
Total Equity	<u>366,098.06</u>	<u>353,325.59</u>	<u>12,772.47</u>	<u>3.62%</u>
	<u>370,552.57</u>	<u>357,822.28</u>	<u>12,730.29</u>	<u>3.56%</u>

Our Volunteers Rock!

By the Numbers

2011 VOLUNTEER HOURS

EXHIBITS.....	1218.25+
COLLECTIONS	229.25+
EDUCATION.....	56.25+
LIBRARY	579+
2011 Total	2172+
2010 Total:	2516+

1-50 Hours

Ali Ross, *Education*
 Marina Kurochkina, *Collections*
 Dianne Strandburg, *Events*
 Alice Siewart, *Library*
 Jenna Pratt, *Education*
 Mary (Joyce) Ernst, *Library*
 Joanna Emmel, *Education*
 Delanie (Lanie) Honda, *Library*
 Ben Clements, *Gardening*
 James Mitchell, *Collections*
 Catherine Bloomquist, *Library*
 Ron Holtmeier, *Education*
 Harriet Holtmeier, *Education*
 Mary Lou Teubert, *Library*
 Jill Frahm, *Exhibit Research*
 Diane Ittel, *Library*
 Sophia Raffaelle, *Collections*

51-100 Hours

SPECIAL THANKS TO THE 2011 BOARD MEMBERS

John Varone, *President*
 Kari Myrold, *Vice-President*
 David Porath, *Treasurer*
 Lori Lohman, *Secretary*
 Al Bongard
 Mike Fahey
 Doug Hoese
 Mary Booth
 Joyce Hinderks
 Janet Fahey
 Dan Lund

101-150 Hours

Bret Pearson, *Exhibits*
 Lois Schulstad, *Library*

151-200 Hours

Kim Johnson, *Library*
 Lois Johnson, *Library*
 Lindsay Marshall, *Collections*

1000+ Hours

Wayne Bye, *Exhibits, Wood Shop*

Congratulations and thank you to Rocky Bye on a total of 1,078 hours of volunteer time at the CCHS!!!! You are the best. What would we do without you??

Year End Highlights

Curator—After 10 1/2 years, Curator Larry Hutchings, left the CCHS to pursue a full time position in consulting. Eve Weipert, former Curator of Exhibits and Collections at the Michigan Historical Museum joined us in mid December.

Grants: In 2011, we received a \$7000 Legacy grant to hire an Archivist to work on the photo collection. Lindsay Marshall was chosen to complete the re-housing of photos. She receives help from Heidi Gould. This project is massive and will take quite some time to complete. The end result will be photos that can be researched by the public, on the computer, without handling the fragile photos, similar to how the newspapers are currently researched.

We received two grants for traveling exhibits: *New Harmonies* and *Treaties*. Both covered the cost of the exhibit and \$500 to spend on programming and/or advertising, *New Harmonies* was held at the Norwood Young America history center in August. *Treaties* begins at the CCHS February, 2012.

Thrivent Financial for Lutherans donated \$300 in conjunction with our wine tasting fundraiser at Dolce Vita in Chaska.

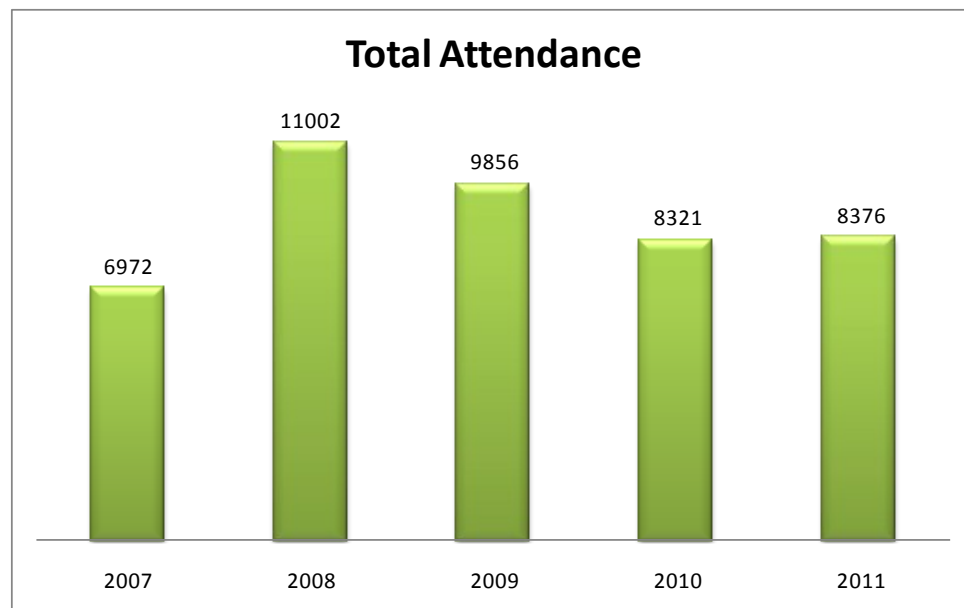
We are currently waiting to hear about a second Legacy grant for foundation work at the North Peterson Barn and an IMLS grant which would be used to write a series of educational program named “Decade-a-Day”.

Major donations and bequests— We received \$18,272.37 from the Grivelli estate. This amount is the 2nd half of the original bequest in 2010. In keeping with the requests from the executor, we used part of the funds to buy a computer for NYA and to present a member picnic at Willkommen Park in NYA. Shelving was purchased to house the hard copies of the Carver County newspapers and to match the Legacy grant that is being used to re-house the photo collection. Shop tools and a better shop air filter are yet to be purchased. Plans are to place the remaining amount in the endowment fund in alignment with our goal of increasing the fund.

A \$5000 donation, designated for the endowment fund, was received in September.

Newspaper indexing— On January 12, 2012, Marlene announced that said the long term newspaper indexing project was completed. This massive project encompasses over 300,000 index cards, all written by hand and entered into the computer.

Life Members who passed in 2011: Marianna Anderson, Mary Bahr, Mary Bayha, Dorothy DuToit, Bernice Molnau, Mrs. Pauly, Mary Jane Ploof, Gladys Schueren





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1/21/12/WPB