Position Title: Oral History Interviewer

Goal of Position: To assist Carver County Historical Society staff with interviewing

area residents about a variety of local history topics

Possible Duties: - Identify potential candidates for oral history interviews

- Conduct preliminary research about specific people or topics

- Craft specific questions regarding assigned topic or theme

- Interview Carver County residents using approved oral history

techniques

- Record interviews for museum records

- Provide a copy of all interviews to the museum for storage in the

oral history collection

Qualifications: - Enjoys working with and talking to people

- Welcome demeanor and warm smile

- Ability to listen actively

- Capacity to carry and set up tape recorder equipment

- Reliable, patient, and responsible

- Interest in a variety of local history topics

- Ability to work independently with minimal supervision

- Must provide own transportation to and from interview sites

Benefits: - Learn about Carver County history and support the CCHS

mission

- Opportunity to gain experience in conducting oral history

interviews

- Play a significant role in preserving oral histories for use in

CCHS exhibits and programs

Orientation/

Resources/ Training: - Orientation to the Carver County Historical Society

- Instruction in conducting oral histories and using a tape

recorder and microphone

- Project direction provided as needed

Time Commitment: Hours are flexible and project driven according to interviewer and

narrator needs

Supervisor: Curator of Collections and Exhibitions